

TRAINING PROGRAMME FOR THE STAFF MEMBERS OF HIGH COURT, MADRAS

AGENDA

DATE : 27/09/2014 (SATURDAY) - TIMING 10.00.A.M. TO 04.45.P.M.

VENUE : MEETING HALL LIBRARY ANNEX BUILDING

INAUGURATION		REGISTRAR GENERAL REGISTRAR (ADMN.) REGISTRAR (MGMNT.)	10.00.A.M. TO 10.15.A.M.
Introduction			
JUDICIAL DEPARTMENT			
JUDICIAL SIDE			
SL.NO	SUBJECT	FACULTY	TIMING
1	Procedures to be followed by the Court going CO/SO/AE	TAKKUR KRISHNAMURTHY, ADDL.REGISTRAR (RETD.),	10.30.A.M. To 12.00.NOON
BREAK 12.00.NOON TO 12.15.P.M.			
ORIGINAL SIDE			
SL.NO.	SUBJECT	FACULTY	TIMING
1	Original Side	R.RAMACHANDRAN, DY.REGISTRAR (RETD.)	11.45.A.M. To 01.30.P.M.
LUNCH BREAK 01.30.P.M.TO 02.00 P.M.			
APPEAL EXAMINERS' SECTION			
SL.NO.	SUBJECT	FACULTY	TIMING
1	Filing & Procedures in Appeal Examiner Section	K.HEMAVATHY, SUB ASST. REGISTRAR (RETD.)	02.00.P.M. To 03.00.P.M.
ADMINISTRATIVE SIDE			
SL.NO.	SUBJECT	FACULTY	TIMING
1	Administrative Side Procedures	1) R.CHANDRIKA DEVI, AR(ADMN.II) 2)P.SANDHIYA AR(P&A)	03.00.P.M. To 04.00.P.M.

**TRAINING PROGRAMME FOR CO/SO/AE, HIGH COURT, MADRAS
AGENDA**

DATE : 27/06/2015 (SATURDAY) - TIMING 10.00.A.M. TO 04.30.P.M.

VENUE : MEETING HALL LIBRARY ANNEX BUILDING

INAUGURATION	REGISTRAR (ADMN.)	10.00.A.M. TO 10.15.A.M.
Introduction		

SESSION	SUBJECT	FACULTY	TIMING
1	ORIGINAL SIDE	C.B.MEENA, DY.REGISTRAR (AS)	10.15.A.M. TO 10.45.A.M.
2	APPELLATE SIDE	S.MALATHI, ASST.REGISTRAR(AS)	10.45.A.M. TO 11.15.A.M.
3	CRIMINAL SIDE	T.LAKSHMANAN, SECTION OFFICER	11.15 A.M. To 11.45.A.M.

TEA BREAK 11.45.A.M.TO 12.00.NOON

STRESS MANAGEMENT

SESSION	SUBJECT	FACULTY	TIMING
4	Lifestyle in Stress & Health Management	Dr.S.T.VENKATESWARAN HOD, PG DEPT., OF YOGA, GOVT. YOGA & NATUROPATHY MEDICAL COLLEGE, CHENNAI.	12.00 NOON To 01.30.P.M.

LUNCH BREAK 01.30.P.M. TO 02.00.P.M.

STRESS MANAGEMENT

SESSION	SUBJECT	FACULTY	TIMING
5	SESSION 4 CONTINUED		02.00.P.M. To 03.30.P.M.

TEA BREAK 03.30.P.M. TO 3.45.P.M.

SESSION	SUBJECT	FACULTY	TIMING
6	SESSION 5 CONTINUED		03.45.P.M. TO 04.30.P.M.